

PAWS PATROL VOLUNTEER APPLICATION

1. PERSONAL DATA (PRINT)

Name _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email _____

Date of Birth _____

List Any Physical Limitations _____

Emergency Contact Name _____

Emergency Contact Home Phone _____

Emergency Contact Cell Phone _____

2. SKILLS AND INTEREST

Educational Background _____

Current Occupation _____

Hobbies, Interests, Skills _____

Previous Volunteer Experience _____

What Times/Days Would You Like to Volunteer? _____ Morning _____ Afternoon _____ Evening
_____ Weekdays _____ Weekends _____ Flexible

List Any Previous Experience Caring for Animals or Working with a Humane Group _____

Why Are You Interested in Volunteering for Paws Patrol? _____

Do You Wish to volunteer Weekly, Monthly or on an Occasional Basis? _____

How Did You Hear About Paws Patrol? _____

Please review the list of volunteer opportunities and check those that are of interest to you.

I understand that Paws Patrol may reject my volunteer application for any reason and may terminate my status as a volunteer at anytime for any reason. I understand that I may terminate my status as a volunteer at anytime for any reason.

Signature: _____

Date: _____

PAWS PATROL VOLUNTEER AGREEMENT

Volunteer's Name: _____

We truly appreciate your generosity with your time and talent in offering your services as a volunteer.

In order to more effectively help animals as an organization we must sometimes put our personal preferences aside to work together as a group and with the community. As volunteers for Paws Patrol, we are agreeing to cooperate to achieve our common goals.

We have found that it is helpful to provide guidelines and general information on how the organization functions to avoid confusion and misunderstandings for volunteers and others who act as representatives of Paws Patrol.

Professional presence. Sometimes people can be difficult to be sure, but it is important that all volunteers maintain a polite and professional attitude whenever they are representing the organization. Even if the other person is getting nasty, unpleasant confrontations should be avoided. If a problem arises, please let Susan Sidd know about it as soon as possible.

Personal opinions and organizational policy. When you are representing the organization in public, people will have a tendency to perceive everything that you say as the official policy of the organization, even though this may not be your intention. Please take care not to represent any of your personal opinions in such a way that people might interpret them to be the policy of the organization.

If someone asks you a question about our policies that you cannot answer with certainty, you can always reply that you will check into it and will get back to them. This answer is also appropriate if you are talking with a reporter.

Paws Patrol materials. Do not customize or otherwise alter Paws Patrol flyers, documents, posters, presentation or other materials.

If you would like to create materials for the organization, please contact Patti Hogan before you begin work on the project. This will help to avoid duplication of effort or time spent on something that cannot be used at this time.

Public comments. If you would like to write a letter to the editor or article on behalf of the organization, contact Patti Hogan. Do not write letters or otherwise represent the organization without obtaining express, advance approval from Patti Hogan.

Do not make public statements that are critical of other organizations. Statements about other organizations need to be approved by Patti Hogan.

Commitments. Unless you have been authorized to make a specific decision, do not make commitments for the organization, including offers of assistance or promising a pet to someone.

Fundraising. We always welcome assistance from volunteers and members with spreading the word about the organization and our programs. One easy way to do this is to distribute literature about the organization to friends, acquaintances, and family.

If you would like to help fundraise in other ways, please confer with Patti Hogan. It is important to get approval before soliciting donations, as we need to avoid duplicating requests, ensure that requests are appropriate (some funding sources may be controversial), obtain any required permits, and appropriately acknowledge all donations.

In-kind donations. It is obviously important that all donations be used in the manner in which they are intended to be used and we are legally responsible for documenting this, even if the donation is modest in size. We also want to appropriately acknowledge all donors and to keep in touch with them.

All donations must be reported to Juanita Lawing, in writing, including the name of the donor and a listing of items, their estimated value and their disposition. Example: "July 1, 2006: 2 cases of cat food donated by Sally Smith, 101 Main Street, Canton, MA 02021; est. value \$15; used to feed managed feral cat

colony on East Street". We will document the donation in our records and send an official acknowledgement to the donor.

No-kill policy and euthanasia. Paws Patrol is a no-kill humane organization. We do not "euthanize" healthy animals. We do not practice euthanasia in the true sense of the word, to end suffering of a critically ill or injured animal or as a very last resort in the case of a dangerously aggressive animal. Such a decision is made in consultation with a veterinarian. Euthanasia is always administered in the most painless method available by a licensed veterinarian.

Admitting animals to other organizations or foster homes. Paws Patrol does not have a facility, so we do not keep animals. When possible, we will work with other animal organizations to take adoptable animals. And we will place adoptable animals in foster homes when available, however, we have limited resources and volunteers to help. (Paws Patrol remains the legal owner of all animals in our foster care homes.) These factors limit the number of animals we can properly care for. To take in even one more animal than we can properly provide care for would be irresponsible and unfair to the animals.

We maintain a waiting list of animals in need of shelter and veterinary care. Your support enables us to help ever-growing numbers of animals and to address the core issue that affects companion animals: overpopulation.

Policies and procedures. Organizational policies and procedures are established by Paws Patrol Founding Committee. This includes, but is not limited to, such matters as accepting animals into our care, euthanasia, fundraising methods, approving financial expenditures, exceptions to standard procedures and all other operational matters.

Compensation. As a volunteer it is important that you understand that the organization will not be compensating you for your time or work.

I have read and understand the above volunteer guidelines and agree to follow them. If I have any questions at any time in the future, I understand that I may ask Patti Hogan for information or clarification.

Signature: _____ **Date:** _____

I hereby volunteer my services and understand that I am not a paid employee of Paws Patrol. By becoming a volunteer of Paws Patrol, I understand that I will have the opportunity to participate in many projects. I assume the risks of being bitten, scratched, injured or frightened by cats, kittens, dogs and puppies while a volunteer with Paws Patrol. Paws Patrol is not liable to me for any injuries, damages, liabilities, losses, judgments, costs or expenses whatsoever, which I might suffer or sustain during the performance of my volunteer work for Paws Patrol.

I will indemnify, defend and hold Paws Patrol harmless from and against any claims, lawsuits, injuries, damages, losses, costs or expenses whatsoever, sustained by any animal or person in connection with my intentional misconduct or grossly negligent performance of volunteer activities for Paws Patrol, or my breach of Paws Patrol's rules, regulations, policies and programs.

Signature: _____ **Date:** _____

PAWS PATROL VOLUNTEER OPPORTUNITIES

Paws Patrol has no paid staff or central facility, but relies entirely on volunteers to accomplish our goals. There is a volunteer opportunity for every talent and interest. Please indicate your area(s) of interest and return this list to Paws Patrol at the address below. We will call to discuss your interests, availability and talents and to provide additional information on the opportunities that you have selected. Training will be provided.

- Feeding feral cats in local controlled colonies
- Trapping feral cats for neutering and vet care
- Transporting cats to and from vets
- Adoption screeners for cats
- Publicity: writing or phone follow-up
- Fundraising: planning and event-day volunteers
- Assist with periodic mailings
- Coin canister program coordinator
- Assist with special events
- Liaisons to work with local animal rescue organizations
- Computer programming: We have need for a custom data base
- Help distribute flyers
- Other

Lots of work to be done! And lastly, we are in need of a volunteer coordinator to see that all that work gets done. Responsibilities include sending out applications and information to interested parties and doing follow-up with them to determine what areas they are best suited for.

All volunteers must complete a Volunteer Application and for some positions, an additional application may be required.

Whatever your interest, if you care about cats as we do, there is a volunteer position awaiting you at Paws Patrol. Please contact Patti Hogan at 520-207-4024, pawspatrol@cox.net for further information. Or mail this interest form to:

Paws Patrol
P.O. Box 1642
Green Valley, AZ 85622